

Planner V

Recruitment #090121-MFEA05-400400

Opening Date	9/3/2021 12:00:00 AM
Closing Date	9/16/2021 11:59:00 PM
Type of Recruitment	Open Competitive
Salary	Yearly: \$59,752.00/Min - \$74,565.00/Mid
Salary Plan	M37
Pay Grade	19
Shift Hours	8:00 a.m. - 4:30 p.m.
Employment Type	Anticipated Vacancy
Employment Term	Regular
Agency	DNREC/Division of WHS - Remediation Section
Location(s)	Lukens Drive: (391 Lukens Drive, New Castle, DE, 19720)
Contact Name	DNREC Applicant Services
Contact Phone	302-739-9901

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Introduction

The DNREC-Remediation Section manages and assists with clean-up and restoration of chemical release sites, including brownfield and hazardous substances sites. It assists with voluntary cleanup and corrective actions.

[Click here for more information about the Division of Waste and Hazardous Substance.](#)

Summary Statement

This position serves a senior leadership role in the administration and program development of the state Hazardous Substance Cleanup Program focusing on the Brownfields Development (BDP) and Voluntary Cleanup Programs (VCP), strategic planning, policy and regulatory development and outreach. This position will use advance skills for the development of policies, procedures, regulations and guidance documents for the BDP and VCP, incorporation of technical and legal requirements into both programs, advancement and integration of environmental justice principles, gathering of public input and providing outreach to wide ranging audiences. This position represents Cabinet Secretary at state, regional and national levels at meetings and conferences.

Essential Functions

Essential functions are fundamental, core functions common to all positions in the class series and are not intended to be an exhaustive list of all job duties for any one position in the class. Since class specifications are descriptive and not restrictive, incumbents can complete job duties of similar kind not specifically listed here.

- Analyze and assess data, problems, and issues and their impact on programs, plans or the current environment.
- Define and evaluate alternative uses of resources, viable options/approaches and anticipated costs and benefits, consequences and outcomes using present and projected information.
- Develop recommended course of action for public and private decisions in formal plans and policies including policy statements, budget allocations, regulations and/or legislation to affect and facilitate change and reach objectives.
- Formulate plans and policies to meet the social, economic, and physical needs of communities.
- Develop, promote and market strategies for the implementation of plans, policies and programs.
- Build consensus with community leaders, customers, advocates, and other affected parties via negotiations, mediation and facilitation.
- Involve and educate special interest groups, customers, and public officials via variety of forums, e.g., seminars, workshops, conferences, newsletters, assessments, and analytical reports.

- Coordinate planning activities and policies across state, regional, county and local levels; integrate with other entities outside the state.
- Provide technical assistance, training and education for understanding and managing change.
- Design and manage the planning process.
- Systematically evaluate the impact of plan implementation and incorporate findings with the ongoing planning process.

Job Requirements

JOB REQUIREMENTS for Planner V

Applicants must have education, training and/or experience demonstrating competence in each of the following areas:

1. Experience in having responsibility for a most complex planning project including designing and conducting research, applying analytical methods including computer and statistical methods, and designing mechanisms for collecting and evaluating information (complexity is to be determined based on variables such as discipline, population, fiscal impact, geographic area, social impact, planning horizon, public involvement, research and analysis, and the nature of the project team).
2. Experience in serving as a subject matter expert in planning for Brownfield development or similar state or federal programs.

Additional Posting Information

As a condition of employment, all employees must certify that they are fully COVID-19 vaccinated by September 30, 2021; or be required to test for COVID-19 on a weekly basis starting on September 30, 2021; or request an exemption from the COVID-19 vaccination(s) due to health or sincerely held religious beliefs or practices by September 30, 2021. If hired after September 23, 2021, these certifications or requests must be completed during their initial week of employment. This will be in effect until further notice. More information can be found [here](#).

Conditions Of Hire

Applicants must be legally authorized to work in the United States. DNREC does not provide sponsorship for holders of H-1 B Visas.

As a condition of hire you must possess a valid driver's license (not suspended, revoked or cancelled, or disqualified from driving).

Applicants must be legally authorized to work in the United States. The State of Delaware Executive Branch participates in the Federal E-Verify system where the State will provide the federal government with each new hires Form I-9 information to confirm that you are authorized to work in the U.S. For more information refer to our [job seeker resources](#).

Benefits

To learn more about the comprehensive benefit package please visit our website at <https://dhr.delaware.gov/benefits/>

Selection Process

The application and supplemental questionnaire are evaluated based upon a rating of your education, training and experience as they relate to the job requirements of the position. It is essential that you provide complete and accurate information on your application and the supplemental questionnaire to include dates of employment, job title and job duties. For education and training, list name of educational provider, training course titles and summary of course content. Narrative information supplied in response to the questions must be supported by the information supplied on the application including your employment, education and training history as it relates to the job requirements.

Once you have submitted your application on-line, all future correspondence related to your application will be sent via email. Please keep your contact information current. You may also view all correspondence sent to you by the State of Delaware in the "My Applications" tab at [Delaware State Jobs](#).

Accommodations

Accommodations are available for applicants with disabilities in all phases of the application and employment process. To request an auxiliary aid or service please call (302) 739-5458. TDD users should call the Delaware Relay Service Number 1-800-232-5460 for assistance. The State of Delaware is an Equal Opportunity employer and values a diverse workforce. We strongly encourage and seek out a workforce representative of Delaware including race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression.