

March 31, 2007

RE: Release of ASTSWMO document titled, "Toolbox for Cleanup and Redevelopment of Contaminated Sites in Small Cities and Rural Communities"

Dear State Brownfields Coordinator/Manager:

Enclosed you will find the "Toolbox for Cleanup and Redevelopment of Contaminated Sites in Small Cities and Rural Communities" (herein after "The Toolbox") developed by the Association of State and Territorial Solid Waste Management Officials (ASTSWMO) State Response and Brownfields Program Operations (SRBPO) Task Force. The Toolbox was designed to assist States in educating rural communities and small cities about State and federal programs and processes for cleaning up contaminated waste sites with redevelopment potential. It can also help States market their response programs, including voluntary cleanup programs, State Superfund programs, RCRA corrective action programs, Brownfields programs, etc. The Toolbox can be used in conjunction with other documents such as those previously developed by NADO, EPA, etc.

While the Toolbox can be distributed "as is", you are encouraged to customize the document to include specifics for your State. Appendix B of the Toolbox is reserved for State-specific details (to be assembled by you!) in whatever format you prefer. The addition of even a minimum amount of State program-specific information will make the Toolbox an even more effective resource for use by the communities in your area. You are encouraged to incorporate your State-specific information in a way you believe is most effective. In the event that you would like a format to follow, the Task Force came up with ten questions to answer and use as all or part of your State's attachment. The ten questions to answer for your State's program are:

- What are the benefits of your State's program?
- Who is eligible to enter your State's program?
- How quickly can a property be cleaned up in your program?
- Can enforcement actions be suspended while the participant remediates a site under your State's program?
- Is financial assistance available?
- Can the participant withdraw from your State's program at any time?
- Does the participant need to conduct community involvement activities under your program?
- What do you charge for review and oversight of remediation under your State's program?
- Is there an application process?
- Where can the reader learn more about your program?

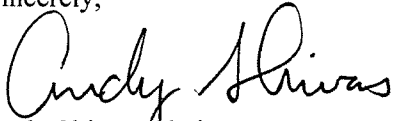
In addition, although the Toolbox uses the term "contaminated site" generically throughout the document, you might consider replacing that with "brownfield", or any other term your State uses to describe sites where redevelopment has been complicated by real or perceived contamination.



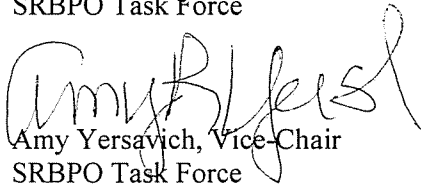
A hard copy of the Toolbox is provided as an attachment to this letter. Electronic copies can be downloaded at: www.astswmo.org for customizing with your own, state-specific information. A fully-formatted example using Arizona's state-specific information is also available on the ASTSWMO website for your reference.

The Task Force hopes you will find the Toolbox useful. Should you have any questions or suggestions regarding use of the information provided, please contact me at (615) 532-0912, or Amy Yersavich, Vice-Chair, at (614) 644-2285.

Sincerely,



Andy Shivas, Chair
SRBPO Task Force



Amy Yersavich, Vice-Chair
SRBPO Task Force

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