

Objectives	Tasks	Lead Subcommittee	Team Lead	Quarterly Activities & Next Steps	Status
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Continue to identify and engage States, Congress and the Federal Government on policy and emerging policy issues such as Coal Ash, CERCLA, TSCA/PCBs.	Board	Executive Director & Legislative Committee	Held call with House and Senate staff on latest legislative developments on CCR and Brownfields. Staff attended various hearings. ED participated in White House Food Summit.	In Progress and Ongoing
1B: Represent State interest to various national and congressional forums	Meet and discuss concerns with OMB on significant program related rulemakings.	Board	Executive Director & Executive Committee		As needed
1C: Develop work products that support State programs	Review work products of Subcommittees, Task forces and Focus Groups.	Board	Board Liaisons & Program Steering Committee	Discuss during quarterly PSC meetings.	In Progress
1C: Develop work products that support State programs	Present quarterly strategic plan workp plans to the membership.	Board	Program Steering Committee	Next report - July 2016	In Progress
1D: Cultivate cross programmatic coordination	Select meeting themes that allow cross-programmatic interest and information during plenary sessions.	Board	Program Steering Committee	To be discussed during each PSC Meeting	In Progress
1E: Promote collaboration among States, federal agencies and other partners	Plan plenary sessions that include participation of States from various regions, US EPA, and other partners.	Board	Program Steering Committee	On-going. Next meeting: Annual 2016	In Progress
1E: Promote collaboration among States, federal agencies and other partners	Discuss concerns and ideas with EPA and DOD (as appropriate) on all legislative and Rulemaking issues prior to expressing and promoting ideas externally.	Board	All		As needed
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Meet with with OLEM AA and DOD to promote collaboration and to develop relationships.	Board	Executive Committee	No calls/meeting this quarter	On-going
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Coordinate attendance of staff and EPA HQ staff at State/EPA Regional Caucus meetings.	Board	Executive Director	Attended Region 3 RCA State Directors meeting; Food Waste Summit in Boston.	In Progress and Ongoing
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Conduct quaterly update calls with the AA for OLEM to develop open communion on time sensitive issues.	Board	Executive Director & Executive Committee	As needed.	On-going
2B: Coordinate efforts and maintain and enhance current partnerships (not U.S. EPA or DoD)	Attend and provide input at the ECOS meetings and conference calls.	Board	Executive Director & President	ED and President to attend ECOS Fall Meeting.	In Progress
2B: Coordinate efforts and maintain and enhance current partnerships (not U.S. EPA or DoD)	Consult with ECOS on all significant national issues and when appropriate prepare and issues joint letters.	Board	Executive Director & President	ASTSWMO staff participated wwith ECOS on CCR calls with Senate EPA. ED and Staff met with ITRC Director to discuss issues of mutual interest and future partnering.	On-going

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2C: Invest in new partnerships	Include plenary speakers from industry, educational institutions, local environmental groups, and municipalities as appropriate	Board	Program Steering Committee	On-going. Next meeting: Annual 2016.	On-going	
2C: Invest in new partnerships	Meet with new partners.	Board	All	1. Past-Presidents participated on ACWA's Spring meeting panel on Trash-Free Waters. 2. EC and ED held call with A&WMA on April 6 to discuss common waste issues and future partnerships.3. ED: arranged call with Scotts to discuss Food Waste and future partnership. 4. Call with Center for EcoTechnology	In Progress	
3B: Ensure that Subcommittees and Task Forces/Focus Groups are relevant and supported by Association resources	Perform a yearly review of the organizational structure each July to insure the most effective use of resources and expand or retract the structure as necessary to accomplish the goals of the strategic plan.	Board	All		Jul-16 In Progress	
3C: Utilize Information and Communication Technologies to meet its goals	Utilize webinars, video recordings and electronic posting of presentations on the ASTSWMO website.	Board	Staff	On-going	In Progress	
3D: Maintain and enrich a knowledgeable, engaged membership	Continue to create issue specific online resources for the membership and public (Current: CCR; PFAS; Recycling) (Future: Food Waste; upcoming national issues)	Board	Staff	On-going	In Progress	
3D: Maintain and enrich a knowledgeable, engaged membership	Continue to engage new members and Voting members.	Board	ED, EC & Past Presidents Caucus	On-going	In Progress	
Cultivate a desire to go into public service. Expose, connect (interns)		Board	All	ED,Board	ED reached out to Carnegie Mellon University to seek interested engineering/environmental students to attend the April 2016 MYM. Kloo and ED have arranged for members from Richard Stockton University and Rutgers Unvierstity to attend a portion of the July 2016 Board Meeting in NJ.	In Progress

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1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Construct a position paper focusing on the ARAR LEAN Process	CaBS	All Focus Groups	The Subcommittee has provided a draft document for review.	In Progress
1C: Develop work products that support State programs	Sediment research on "Data Gap Analysis for Cross Program Need for Cross Program Policy Addressing Sediment Recontamination"	CaBS	Sediments FG	With conference calls, the FG have been coordinating for the construction of the paper. Each Focus Group member is evaluating each case study and will decide on which case studies will be included in the paper.	In Progress
1C: Develop work products that support State programs	Brainstorm topics, which may include Remedy Failure vs Remedy Optimization, and technically infeasible sites, and the effects on climate change	CaBS	CERCLA Post Construction FG	Focus Group members are brainstorming on topics for the next project, and will continue to think of a topic until their current project is completed	In Progress
1C: Develop work products that support State programs	Work on a project that will serve as a guide for Project Managers to help facilitate the successful transition of fund-financed sites from EPA to the States.	CaBS	CERCLA Post Construction FG	Focus Group members are working on incorporating relevant examples in the body of the project. It is expected that the paper will be reviewed by the Board later in July.	In Progress
1C: Develop work products that support State programs	Create SSC guidance document for State Superfund Project Managers	CaBS	Remedial Action FG	This document has been published.	Complete
1C: Develop work products that support State programs	Develop Brownfields Toolbox for Rural Communities.	CaBS	Brownfields FG	This document is in the final review process.	In Progress
1C: Develop work products that support State programs	Produce "SSC 101" presentation to create webinar for ASTSWMO members	CaBS	Remedial Action FG	The FG will hold conference calls, and will produce a presentation in conjunction with the current SSC project	In Progress
1C: Develop work products that support State programs	Sediment research on the interaction of Superfund and Clean Water Act.	CaBS	Sediments FG	This document has been published.	Complete
1C: Develop work products that support State programs	Develop five fact sheets relating to Brownfields topics. The FG will brainstorm topics, which may include community outreach, RLS, ASTM (compiling assessments), abandoned structures and vapor intrusion	CaBS	Brownfields FG	With conference calls, each member is assigned to develop part of a fact sheet. Deadlines will be determined for their initial drafts.	In Progress

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1C: Develop work products that support State programs	The FG will research how to streamline the CERCLA site assessment process. As part of this phased approach project, a survey tool will be developed to collect information from the individual States to determine their current practices, perspectives on efficiencies, inefficiencies and trends.	CaBS	Site Assessment FG	The survey was shared with State contacts, and the Focus Group is processing the data to identify future projects.	In Progress
1D: Cultivate cross programmatic coordination	Coordinate with EPA, support speakers and possibly prepare presentations in preparation for the joint symposium	CaBS	Site Assessment FG	The Focus Group are planning multiple sessions for the joint symposium, and thinking about what speakers and presenters would work for the symposium	In Progress
1D: Cultivate cross programmatic coordination	Coordinate with EPA, support speakers and possibly prepare presentations in preparation for a potential joint symposium	CaBS	Sediments FG	The Focus Group are helping plan the plenary session on mining, and thinking about what speakers and presenters would work for the symposium	In Progress
1D: Cultivate cross programmatic coordination	Continued coordination with the ASTSWMO Federal Facilities Task Force	CaBS	All Focus Groups	CaBS is coordinating with the ASTSWMO Federal Facilities Task Force as there will be sessions that will highlight topics that affect both parties during the joint symposium.	Ongoing
1D: Cultivate cross programmatic coordination	Coordinate with EPA, support speakers and possibly prepare presentations in preparation for a potential joint symposium	CaBS	Brownfields FG	The Focus Group are planning multiple sessions for the joint symposium, and thinking about what speakers and presenters would work for the symposium	In Progress
1D: Cultivate cross programmatic coordination	Explore a joint research project regarding time critical removals. The FG will Coordinate with On-Scene Coordinators, EPA and States	CaBS	Removal Action FG	The Focus Group are about to send out two questionnaire's to State and EPA Removal Managers to gain insight on best practices and trends that may be emerging in a funding climate where agencies are being asked to do more with less.	In Progress
1D: Cultivate cross programmatic coordination	Communicate with the Site Assessment Focus Group regarding Removal Coordination at the joint symposium	CaBS	Removal Action FG	The Removals and Site Assessment Focus Groups are planning a joint session at the joint symposium on how similar the Site Assessment and Removals Process are.	In Progress
1D: Cultivate cross programmatic coordination	Coordinate with EPA, support speakers and possibly prepare presentations in preparation for a potential joint symposium	CaBS	Remedial Action FG	The FG are preparing the SSC session for the symposium.	In Progress
1D: Cultivate cross programmatic coordination	Construct a position paper focusing on the ARAR LEAN Process	CaBS	All Focus Groups	The Subcommittee has provided a draft document for review.	In Progress

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1E: Promote collaboration among States, federal agencies and other partners	Coordinate with U.S. EPA with the Annual Meeting Roundtable focusing on updates	CaBS	All Focus Groups	Each Focus Group has had conference calls, and are planning on what do present during the Annual Meeting.	Complete
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Coordinate with EPA, support speakers and possibly prepare presentations in preparation for the joint symposium	CaBS	CERCLA Post Construction	The Focus Group is planning a breakout LTRA session for the joint symposium.	In Progress
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Participate in EPA OSRTI's review and update of SSC Model Provision language	CaBS	Remedial Action FG	EPA will published their document soon after the Annual Meeting	Complete
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Collaborate with EPA in the planning of the National Site Assessment Symposium and associated training (NSAS&T). The SA FG team is also pursuing a joint EPA/ASTSWMO co-sponsorship for the NSAS&T.	CaBS	Site Assessment FG	The Focus group coordinated with EPA, FG team and States regarding the logistics of the NSAS&T and presented multiple sessions at the training.	Complete
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Track updates to HRS Rule regarding the vapor intrusion (sub-surface intrusion) pathway. The Focus Group will take the lead on evaluating comments and recommendations.	CaBS	Site Assessment FG	The Focus Group has looked at the proposed rule and produced comments to EPA.	Complete
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Continued coordination with EPA FFRO	CaBS	All Focus Groups	The Subcommittee is brainstorming potential joint topics for the Annual Meeting.	Ongoing
2A: Maintain and enhance partnerships with U.S. EPA and DoD	CERCLA and Brownfields Subcommittee meeting with U.S. EPA.	CaBS	All Focus Groups	Quarterly calls and yearly meetings.	Ongoing
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Site Assessment Focus Group members are participating on EPA Pre-CERCLA Screening and Workload Coordination Guide Workgroups in support of Superfund Program Review.	CaBS	Site Assessment FG	Ongoing coordination and phone calls with States and EPA. Started WCG data evaluation to determine best management practices. PCS guidance under development.	Ongoing
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Participate in the ARAR's LEAN Meeting October 5-8 in Washington, DC	CaBS	All Focus Groups	Four State members participated in the meeting that focused on the process of the ARAR LEAN. There was an emphasis on getting States early engagement	Complete

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3C: Utilize Information and Communication Technologies to meet its goals	Produce Webinars based on Focus Group Output.	CaBS	All Focus Groups	The Remedial Action Focus Group is preparing a State Superfund Contract webinar that will coincide with their recently completed project.	In Progress

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1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Develop position on the use of classification technology at munitions response sites.	FedFacilities	State Fed Coord. FG	The Focus Group began outreach to other agencies and organizations involved in developing the technology (ITRC, MRD, DoD, NAOC) and formed a workgroup to begin drafting the position paper. http://www.denix.osd.mil/mmmp/upload/Advanced-Classification-Factsheet_FINAL_November-2014.pdf	In Progress
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Develop a position paper and checklist to help improve the performance based contracting (PBC) process and state regulator expectations at federal facilities.	FedFacilities	Remediation & Reuse FG	The Focus Group finalized a draft of the Position Paper and checklist this quarter. Paper will be introduced to Board of Directors during July 2016 meeting.	In Progress
1C: Develop work products that support State programs	Draft summary of State information request on role of States and EPA at non-NPL federal facilities; Update 1996 Issue Paper on EPA and State roles at non-NPL federal facilities.	FedFacilities		Continuing evaluation of whether this task should be conducted.	In Progress
1C: Develop work products that support State programs	Develop position or issues paper on Formerly Used Defense Sites (FUDS).	FedFacilities	State Fed Coord. FG	The Focus Group began drafting updates to the 2007 ASTSWMO FUDS Position Paper last fiscal year. The work continues to be paused as the FUDS Forum Workgroup Group States discuss several FUDS policy issues with DoD. The Focus Group will revisit the paper at a later date based on discussions within the Workgroup and at the National Forum this summer.	In Progress
1C: Develop work products that support State programs	Conduct assessment on the characteristics of remaining federal facility cleanup sites.	FedFacilities	State Fed Coord. FG	The Focus Group formed a Workgroup to draft an outline/scope of for the project. The Workgroup will review data from DoD's Annual Report to Congress to help draft the project's scope.	In Progress
1D: Cultivate cross programmatic coordination	Partner with CERCLA & Brownfields Subcommittee on planning and conducting meetings and research activities.	FedFacilities	Federal Facilities Subcommittee	Worked with CERCLA & Brownfields Subcommittee to organize joint Annual Meeting sessions on remedy optimization, ARARs, State Superfund Contracts, and Emerging Contaminants.	Completed.
1E: Promote collaboration among States, federal agencies and other partners	Participate in FUDS Forum Working Group, and communicate issues from Committee to all States using various methods.	FedFacilities	FUDS Forum States	FUDS Forum met in May to continuing planning national FUDS Forum to be held August 2016. States will continue planning national Forum next quarter. Next meeting scheduled for August 2016 at the National Forum.	Ongoing

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1E: Promote collaboration among States, federal agencies and other partners	Participate in Munitions Response Dialogue, and communicate issues from Dialogue to all States using various methods.	FedFacilities	MRD States	MRD State members completing discussions on draft technical documents associated with the advanced classification and DoD policies on providing construction support at munitions response sites. Members revisited LUC issues to discuss at future meetings, and will begin discussing treatment technologies. Next meeting will be held in August 2016.	Ongoing
1E: Promote collaboration among States, federal agencies and other partners	Participate in DSMOA Steering Committee, and communicate issues from Committee to all States using various methods.	FedFacilities	DSMOA SC States	Met in June 2016. DSMOA Steering Committee continued discussions on emerging contaminants and land use controls. A series of regional outreach conference calls were conducted this spring and summer, The next in-person meeting will be held in December 2016.	Ongoing
1E: Promote collaboration among States, federal agencies and other partners	Assist EPA FFRRO with development of online site database for federal facilities.	FedFacilities	State Fed Coord. FG	Public database - FedFacts - released by EPA FFRRO in December and distributed to all States. The Subcommittee will work with EPA FFRRO to host a session at the 2016 Mid-Year Meeting in Pittsburgh, PA.	Completed.
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Collaborate and coordinate with EPA FFRRO on new federal facilities policies and guidance; continue to conduct monthly coordination calls with EPA FFRRO	FedFacilities	Federal Facilities Subcommittee	Continues to participate in monthly conference calls with EPA FFRRO. This quarter the group conducted sessions for the ASTSWMO Mid-Year Meeting, and discussed ongoing activities related to PFOA.	Ongoing

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1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Develop a fact sheet and summary of the final Definition of Solid Waste rule for membership usage.	HW	Compliance Monitoring and Enforcement TF	Draft summary fact sheet was circulated for Task Force review and comment in June, and will be finalized in July	In progress
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Develop a fact sheet and summary of the final Waste Analysis Plan guidance for membership usage.	HW	HW Subcommittee	HW Subcommittee has discussed the development of a fact sheet and summary (2-11-16 Subcommittee Call).	In progress
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Perform a review of the HW generator rule and provide comments to EPA.	HW	Compliance Monitoring & Enforcement TF, Program Information Management TF	Workgroup of CME Task Force, including Program Information Management TF Chair, reviewed the proposed rule. Comments were submitted to EPA on 12/23/15.	Complete
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Perform a review of the Pharmaceutical Waste Rule and provide comments to EPA.	HW	Compliance Monitoring and Enforcement TF	Workgroup of CME Task Force reviewed the proposed rule. Comments were submitted to EPA on 12/23/15.	Complete
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Investigate the need for developing additional training of the final EPA post-closure care (PCC) guidance.	HW	Corrective Action & Permitting TF, with Materials Management (MM) Subcommittee Task Force	The final Subtitle C Post-Closure Care Guidance has not been issued. Issuance is anticipated by the end of summer 2016.	Not started
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Review existing position papers and update or archive as applicable. Develop new position papers as needed.	HW	HW Subcommittee	The HW Subcommittee has reviewed existing position papers to evaluate the need to update them. Updates are pending EPA finalization of the Pharmaceutical rule and Subtitle C PCC Guidance; review of the proposed e-Manifest user fee rule; and issuance of version 6 of RCRAInfo.	In progress
1C: Develop work products that support State programs	Perform a review of the 2007 RCRA Subtitle C Core Report and prepare an updated Report	HW	HW Subcommittee	The update to the 2007 Core Report was initiated in December 2015. Responses continue to be collected from the request to Voting Members in early May for input, using a streamlined pricing factors spreadsheet.	In progress
1C: Develop work products that support State programs	Investigate the need for developing a training document clearinghouse via the ASTSWMO website.	HW	HW Subcommittee	HW Subcommittee has discussed developing a clearinghouse. There was a Training Tools for the Hazardous Waste Program session at the April 2016 ASTSWMO Mid-Year Meeting.	In progress

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1C: Develop work products that support State programs	Perform a review of the RCRAInfo User Manual and update accordingly based off releases of new versions.	HW	HW Subcommittee	HW Subcommittee and PIM Task Force members have reviewed the RCRAInfo User Manual in preparation for making necessary and applicable updates.	In progress
1C: Develop work products that support State programs	Develop information on State e-manifest user fees, and other e-manifest program issues.	HW	E-Manifest Workgroup	The EPA e-Manifest user fee rule was proposed on June 28, 2016, and a public webinar held on June 30, 2016.	Not started
1C: Develop work products that support State programs	Perform a review of the need for financial assurance in corrective action and develop a position paper.	HW	Corrective Action & Permitting TF	The Task Force initiated discussion of the development of this paper during a March 2016 Task Force call.	In progress
1C: Develop work products that support State programs	Develop a position paper on corrective action activities beyond what is covered by the 2020 GPRA baseline.	HW	Corrective Action & Permitting TF	The Task Force initiated discussion of the development of this paper during a March 2016 Task Force call.	In progress
1C: Develop work products that support State programs	Develop an issue paper on future State RCRA Subtitle C program challenges (RCRA Messaging).	HW	HW Subcommittee	Presentation during the August 2015 Joint Training. Subcommittee to continue the process of developing an issue paper.	In progress
1D: Cultivate cross programmatic coordination	Investigate the need for developing a position paper on CRTs/e-waste.	HW	HW Subcommittee with MM Subcommittee	The MM and HW Subcommittees met in April 2016 to discuss development of a position paper, and held a joint follow-up call in May. An initial draft paper was circulated to the two Subcommittees in July.	In progress
1D: Cultivate cross programmatic coordination	Review available financial assurance tools and create a clearinghouse.	HW	HW Subcommittee, Corrective Action & Permitting TF, with MM Subcommittee	The Corrective Action & Permitting TF is gathering information and resources regarding State financial assurance programs for hazardous waste facilities.	In progress
1E: Promote collaboration among States, federal agencies and other partners	Participate in discussions of LEAN process evaluation for corrective action tools and guidance and disseminate information.	HW	Corrective Action & Permitting TF	The Task Force members have been involved as State representatives in the LEAN guidance review and have discussed tools to be developed to assist the States.	In progress
1E: Promote collaboration among States, federal agencies and other partners	Participate in RCRAInfo Change Management process for system upgrades, changes and improvements.	HW	Program Information Management TF	The HWSC Chair, and the now former PIM Task Force Chair, have been participating in the process.	In progress

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2A: Maintain and enhance partnerships with U.S. EPA and DoD	Research the compliance monitoring activities conducted in the States and share information with EPA.	HW	Compliance Monitoring & Enforcement TF	The CME TF distributed a questionnaire in January 2016 to collect information about State compliance monitoring activities. The Task Force is in the process of identifying revisions to the CMS to discuss with EPA.	In progress
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Research the corrective action and permitting activities conducted in the States and share information with EPA.	HW	Corrective Action & Permitting TF		Not started
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Participate in biweekly calls with EPA and ECOS members regarding SMART Tools for RCRA Subtitle C inspectors.	HW	Compliance Monitoring & Enforcement TF	The Chairs of the HW Subcommittee and CME TF and ASTSWMO staff participate in biweekly calls held during the quarter.	In progress
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Maintain regular interaction with EPA.	HW	HW Subcommittee	Routine calls and e-mails among EPA ORCR and HWSC members and staff.	In progress
2B: Coordinate efforts and maintain and enhance current partnerships (not U.S. EPA or DoD)	Address hazardous waste program information issues (e.g., e-manifest) that are raised in e-Enterprise work.	HW	Program Info Management TF, E-Manifest Workgroup	Participated in the EPA E-Manifest Webinar.	In progress

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1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Address Construction and Demolition (C&D) Materials as a cross-program topic.	MM	Beneficial Use, Solid Waste Disposal & Conversion, Sustainable Materials Management, Radiation TFs	Issue has been discussed during various Task Force calls.	In progress
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Perform additional analysis of high volume oil and gas waste streams.	MM	Beneficial Use TF	The Task Force has gathered information from oil and gas generating States regarding the beneficial use of high volume oil and gas waste streams. An initial summary has been drafted and is being reviewed by the Task Force.	In progress
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Compile and analyze responses to a survey regarding regulation of Conversion Technologies.	MM	Solid Waste Disposal and Conversion TF	The SWDC Task Force is conducting a final review of the pilot survey. The survey will be piloted among the Task Force members' States.	In progress
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Identify a series of EPR issues associated with broad policy themes or specific products.	MM	Sustainable Materials Management TF	Points of contact within the Task Force for EPR issues have been identified. These members will track EPR issues and report back to the Task Force.	In progress
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Discuss recycling markets on a quarterly basis.	MM	Sustainable Materials Management TF	Opportunities and challenges with recycling markets will be discussed during the July Task Force call.	In progress
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Track EPA Sustainable Materials Management Measurement work.	MM	Sustainable Materials Management TF	SMM Measurement was discussed at the ASTSWMO October 2015 Annual Meeting Materials Management Roundtable. The Task Force Chair and Vice-Chair are points of contact for this topic, and share related webinars and reports.	Ongoing
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Coordinate with State Compost Forum	MM	Sustainable Materials Management TF	The Task Force Chair participates as a Task Force point of contact in State Compost Forum calls, and circulates call information to the Task Force.	Ongoing

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1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Evaluate whether Pay-as-You-Throw (PAYT) should be added as a task.	MM	Sustainable Materials Management TF	The Task Force has discussed, and decided they do not need to pursue adding PAYT as a task because of ample information on the topic by EPA and others.	Complete
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Review existing position papers and update or archive as applicable. Develop new position papers as needed.	MM	MM	The MM Subcommittee has reviewed the existing position paper on Subtitle D Post-Closure Care (PCC) Guidance and an update is pending EPA's finalization of the Subtitle C PCC Guidance, anticipated to be end of summer 2016.	In progress
1C: Develop work products that support State programs	Review/update/add to 2014 Commercial Sector Recycling Reference Sheets (hospitality, etc.)	MM	Sustainable Materials Management TF	Updates to the reference sheets have been initiated.	In progress
1C: Develop work products that support State programs	Develop a resource list of reports from States on economics and recycling linkages.	MM	Sustainable Materials Management TF	An initial list has been compiled and will be circulated to the Task Force for additional resource suggestions.	In progress
1C: Develop work products that support State programs	Discuss collecting information on beneficial use of construction and demolition debris.	MM	Beneficial Use TF	The Task Force has identified priority construction and demolition debris waste streams for focus. Work products and method of developing them (as a whole Task Force or in member subgroups) are being discussed.	In progress
1C: Develop work products that support State programs	Discuss collecting information on beneficial reuses of mildly contaminated soils and dredged sediments.	MM	Beneficial Use TF		Not started
1C: Develop work products that support State programs	Review of EPA Beneficial Use Methodology-related documents.	MM	Beneficial Use TF	No EPA Beneficial Use Methodology-related documents were issued for Task Force review during this quarter. EPA issued a final BU methodology in June, a draft of which had been reviewed by the Task Force.	Ongoing
1D: Cultivate cross programmatic coordination	Continue implementation of work plan to develop a paper/guidance regarding TENORM beneficial use and disposal in solid waste landfills, and finalize the document.	MM	Radiation Task Force (Beneficial Use Task Force, Solid Waste Disposal and Conversion)	The Radiation Task Force has prepared a draft TENORM paper that is currently being reviewed by the Beneficial Use and SWDC Task Forces.	In progress
1D: Cultivate cross programmatic coordination	Track and report on the implementation of the CCR rule.	MM	MM	CCR rule implementation was discussed at the Materials Management Roundtable at the ASTSWMO April 2016 Mid-Year Meeting. The Chairs of the Subcommittee, Beneficial Use and SWDC Task Forces are members of the CCR Ad Hoc Workgroup that is tracking implementation.	In progress

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1D: Cultivate cross programmatic coordination	Investigate the need for developing a position paper on CRTs/e-waste.	MM	HW Subcommittee with MM Subcommittee	The MM and HW Subcommittees met in April 2016 to discuss development of a position paper, and held a joint follow-up call in May. An initial draft paper was circulated to the two Subcommittees in July.	In progress
1D: Cultivate cross programmatic coordination	Identify CRTs/E-materials, issues associated with CRT and e-material management.	MM	Sustainable Materials Management TF, with HW	The SMM Task Force has discussed CRT/e-materials issues.	In progress
1D: Cultivate cross programmatic coordination	Track and report developments regarding Post-Closure Care, Subtitle D and Subtitle C.	MM	Solid Waste Disposal and Conversion TF, with HW	The final Subtitle C PCC guidance is expected to be issued at the end of summer. EPA anticipates beginning work on Subtitle D PCC guidance after the Subtitle C guidance is issued.	In progress
1E: Promote collaboration among States, federal agencies and other partners	Update State, Territorial, and Regional Links Page http://www.astswmo.org/Pages/Policies_and_Publications/Materials_Management/MSW_Recycling_TF-Links.htm	MM	Sustainable Materials Management TF	The updated State, Territorial, and Regional Recycling Links webpage has been posted on the website.	Complete
1E: Promote collaboration among States, federal agencies and other partners	Track information and data from the EPA Electronics Forum.	MM	Sustainable Materials Management TF	There is no further information from the September 2014 Forum to track at this time.	Complete
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Maintain regular interaction with U.S. EPA	MM	MM	Routine calls and emails.	Ongoing
2B: Coordinate efforts and maintain and enhance current partnerships (not U.S. EPA or DoD)	Maintain relationship with Conference of Radiation Control Program Directors (CRCPD).	MM	Radiation TF	CRCPD has identified the Radiation Task Force Vice-Chair as their liaison with ASTSWMO.	Ongoing
2B: Coordinate efforts and maintain and enhance current partnerships (not U.S. EPA or DoD)	Maintain relationship with Northeast Waste Management Officials' Association (NEWMOA).	MM	MM	NEWMOA has assisted with Region 1 member recruitment for the Beneficial Use and Radiation Task Forces.	Ongoing
2C: Invest in new partnerships	Maintain partnership with Keep America Beautiful.	MM	Sustainable Materials Management TF	Points of contact within the Task Force have been identified for KAB efforts related to Task Force issue areas.	Ongoing
3C: Utilize Information and Communication Technologies to meet its goals	Develop Webinar "developer's guide" for use by other TF and FG.	MM	MM		Not started

Objectives	Tasks	Lead Subcommittee	Team Lead	Quarterly Activities & Next Steps	Status
1C: Develop work products that support State programs	Monitor and add updates to online UST equipment compatibility tool.	Tanks	Emerging Fuels TF	No work this quarter. TF is focused on completing Compatibility Spreadsheet compendium.	In Progress
1C: Develop work products that support State programs	Develop compendium of case studies on remediation technologies used to remediate emerging fuels releases at LUST sites.	Tanks	Emerging Fuels TF	No work this quarter. TF is focused on completing Compatibility Spreadsheet compendium.	In Progress
1C: Develop work products that support State programs	Identify issues for new research and updates to ASTSWMO Compatibility Spreadsheet.	Tanks	Emerging Fuels TF	Draft compendium document completed and continued highlighting responses visually via mapping tools.	In Progress
1C: Develop work products that support State programs	Host monthly Task Force calls to develop work products and discuss Emerging Fuels issues.	Tanks	Emerging Fuels TF	Continue to hold monthly conference call with Task Force members.	Ongoing
1E: Promote collaboration among States, federal agencies and other partners	Plan and execute ASTSWMO LUST & State Fund Workshop in April 2016, in Pittsburgh, PA	Tanks	LUST and SF-FR TF	TFs completed planning and executing Workshop in conjunction with the ASTSWMO Mid-Year Meeting.	Complete
1C: Develop work products that support State programs	Host monthly Task Force calls to develop work products and discuss LUST issues.	Tanks	LUST TF	Continue to hold monthly conference call with Task Force members.	Ongoing
1C: Develop work products that support State programs	Update Emergency Response Compendium	Tanks	LUST TF	Request for updates sent by Task Force members to regional contacts in September 2015. No new cases or updates have been received to date. No further work planned on this for remainder of Year.	In Progress
1C: Develop work products that support State programs	Update Petroleum/LUST Redevelopment Success Stories Compendium	Tanks	LUST TF	Finalized and distributed final redevelopment indicators template and request for case studies to States in May/June.	In Progress
1C: Develop work products that support State programs	Update LUST Trust Fund Fact Sheet.	Tanks	LUST TF	Subcommittee decided during its recent meeting not to update the LUST Trust Fact Sheet due to lack of new information.	Removed
1C: Develop work products that support State programs	Develop compendium of case studies on implementing remediation technologies at LUST sites.	Tanks	LUST TF	Drafted template for case studies. Task Force members are completing cases for their own States as examples prior to distributing template and requests to all States.	In Progress
1C: Develop work products that support State programs	Develop LUST policy information requests to update data provided in NEIWPCC's 2006 National Survey Report.	Tanks	LUST TF	Tabled for FY 2017 due to lack of external funding.	
3C: Utilize Information and Communication Technologies to meet its goals	Research available data and technologies for building public GIS database of LUST sites and information nationwide.	Tanks	LUST TF	Tabled for FY 2017 project.	In progress
1C: Develop work products that support State programs	Host monthly Task Force calls to develop work products and discuss State Fund-FR issues.	Tanks	SF-FR TF	Continue to hold monthly conference call with Task Force members.	Ongoing
1C: Develop work products that support State programs	Complete 2015 Annual State Fund Survey.	Tanks	SF-FR TF	2015 State Fund Survey released this quarter.	Complete
1C: Develop work products that support State programs	Request and monitor news for updates to Fraud/Abuse scenario spreadsheet.	Tanks	SF-FR TF	Task Force in discussions to determine format of final project.	In Progress

Objectives	Tasks	Lead Subcommittee	Team Lead	Quarterly Activities & Next Steps	Status
1C: Develop work products that support State programs	Request and monitor news for updates to the summary spreadsheet of litigation and settlements related to State Funds.	Tanks	SF-FR TF	Final spreadsheet completed. Task Force contacted participating States to confirm information provided is accurate and up to date. Reference documents being compiled for final release package.	In Progress
1C: Develop work products that support State programs	Develop Bankruptcy 101 Guidance for States.	Tanks	SF-FR TF	Final document being prepared by Task Force/Board members for release.	In Progress
1C: Develop work products that support State programs	Develop Ability to Pay 101 document for States.	Tanks	SF-FR TF	Task Force Chair continues drafting template document.	In Progress
1D: Cultivate cross programmatic coordination	Develop resource document on State policies and activities related to abandoned tanks and abandoned tank facilities.	Tanks	SF-FR TF	Final data report being drafted.	In Progress
1E: Promote collaboration among States, federal agencies and other partners	Assist U.S. EPA with organizing and executing quarterly State-EPA State Fund/FR conference calls	Tanks	SF-FR TF	Continues to participate in EPA-led conference calls. Two separate calls (FR and State Fund) are now merged into one conference call per quarter.	Ongoing
1C: Develop work products that support State programs	Update and enhance Tanks Subcommittee Webpages.	Tanks	Tanks Subcommittee	A couple of projects submitted to ASTSWMO staff for upload to website.	In Progress
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Conduct conference call with EPA ORD.	Tanks	Tanks Subcommittee	November 2015 - Held conference call with EPA OUST and ORD to discuss State research needs related to petroleum cleanups.	Complete
2A: Maintain and enhance partnerships with U.S. EPA and DoD	Conduct monthly conference calls with EPA OUST.	Tanks	Tanks Subcommittee	Continues to participate in monthly calls with EPA OUST.	Ongoing
2B: Coordinate efforts and maintain and enhance current partnerships (not U.S. EPA or DoD)	Enhance coordination with NEIWPC through partnerships on webinars and other meetings (Not National Tanks Conference).	Tanks	Tanks Subcommittee	Discussions will be held in FY 2016 after NTC wrap-up.	Not Started
2C: Invest in new partnerships	Research opportunities to organize State AST Workgroup with NASAP.	Tanks	Tanks Subcommittee	Assisted States in participating in NISTM AST Conference and NASAP meeting, April 2016.	Complete
3B: Ensure that Subcommittees and Task Forces/Focus Groups are relevant and supported by Associatoin resources	Organize Workgroup to address Significant Operational Compliance (SOC) issues in response to new Tanks Federal Regulations.	Tanks	Tanks Subcommittee	Workgroup will be formed later this Year and should be established by the beginning of FY 2017.	In Progress
3D: Maintain and enrich a knowledgeable, engaged membership	Update New Member Orientation Manual for Tanks Subcommittee (combination of current TF-specific Manuals).	Tanks	Tanks Subcommittee	Members in Action Guidance makes this activity duplicative and Tanks manual will not be updated.	Removed
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Coordinated comments on O&M of UST Systems guidance with State Tanks Managers.	Tanks	UST TF	EPA OUST and UST Task Force submitted draft documents to all States and Territories for review/release. Updated document is on EPA website.	Complete
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Coordinated comments on Airport Hydrant Systems guidance with State Tanks Managers.	Tanks	UST TF	EPA OUST and UST Task Force submitted draft documents to all States and Territories for review/release.	Complete

Objectives	Tasks	Lead Subcommittee	Team Lead	Quarterly Activities & Next Steps	Status
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Coordinated comments on "Must for USTs" with State Tanks Managers.	Tanks	UST TF	Must for USTs document is completed and on EPA website.	Complete
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Coordinated comments on UST Systems Compatibility with Biofuels guidance with State Tanks Managers.	Tanks	UST TF	Compatibility document is completed and on EPA website	Complete
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Coordinated comments on "Straight Talk on Tanks" guidance with State Tanks Managers.	Tanks	UST TF	EPA OUST and UST Task Force submitted draft documents to all States and Territories for review/release.	Complete
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Coordinated comments on draft SPA MOAs and processes, and regulation crosswalk templates with State Tanks Managers.	Tanks	UST TF	UST Task Force and States reviewed and provided comments to EPA OUST on draft documents.	Complete
1A: Provide proactive leadership in the analysis and development of federal and State waste, materials management, and land restoration policy	Develop position paper on sump containment areas	Tanks	UST TF	Drafted position paper this quarter and will submit for Board review and approval in July 2016.	Complete
1C: Develop work products that support State programs	Develop Common Compliance Violations report.	Tanks	UST TF	Task Force analyzed data and completed final draft during UST Task Force meeting, June 2016.	In Progress
1C: Develop work products that support State programs	Develop Nationwide compendium of frequent technical questions related to UST prevention activities - EPA and State responses.	Tanks	UST TF	Task Force developed first draft and submitted to ASTSWMO for uploading onto website.	In Progress
1C: Develop work products that support State programs	Host monthly Task Force calls to develop work products and discuss UST issues.	Tanks	UST TF	Continue to hold monthly conference call with Task Force members.	Ongoing
1C: Develop work products that support State programs	Develop Tanks Enforcement Resource Guide.	Tanks	UST TF	Task Force completed final draft during UST Task Force meeting, June 2016.	In Progress
1E: Promote collaboration among States, federal agencies and other partners	Plan and execute ASTSWMO UST Compliance & Prevention Workshop in summer 2016.	Tanks	UST TF	The Workshop will not be held this fiscal year due to Tank Regs Forum being held in October 2015. Task Force plans to host Workshop in May 2017 and began brainstorming session topics.	In Progress
1E: Promote collaboration among States, federal agencies and other partners	Plan and execute ASTSWMO Tanks Regulations Forum in October 2015.	Tanks	UST TF	Forum held October 28-30, 2015, in Bethesda, MD.	Complete
2C: Invest in new partnerships	Research partnership opportunities with NWGLDE.	Tanks	UST TF	Task Force members continued coordinating with NWGLDE members to discuss Task Force activities; possible joint work on sump testing issue paper.	In Progress